



Financial Crime Risk Management Consultants

Training Catalogue – March 2023

Financial crimes have serious consequences, both for individuals and for society as a whole. Being involved in or subject to financial crimes can cause significant financial losses, damage to reputations and harm to society and national security.

Employees represent the most significant control in detecting and preventing financial crime. The purpose of financial crime training is to educate employees and organisations about the various types of financial crimes, the methods used to commit them, as well as to provide strategies and tools for preventing, detecting and reporting financial crime.

Financial crime training can help individuals and organisations understand the risks and potential impacts of financial crime, as well as the laws and regulations that govern these activities. It can also provide practical guidance on how to identify and prevent financial crime, through risk mitigation practices such as risk assessment, due diligence and compliance monitoring.

Financial Crime Risk Management Consultants (FCRMC) have developed a suite of modules. Each module consists of a group of logically associated topics. Others are developed based on client- specific requirements and dynamic changes to the operating environment.

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Training delivery

We understand that due to the vast array of training required by organisations and individuals and the varying stages of their development that the delivery of training will need to be personalised to each organisation or person.

FCRMC can deliver their training through a variety of methods, including:

- **Instructor-led training:** a traditional classroom-based training approach, where a trainer delivers the training in person or virtually to a group of learners.
- **Online training:** This can include self-paced e-learning modules, webinars, or virtual classrooms, which provide learners with flexibility and convenience in accessing the training.

The choice of delivery method will depend on factors such as the organisation's budget, the number of learners, the nature of the training and the availability of resources. A combination of these methods may be used to create a comprehensive and effective training programme.

Current FCRMC training modules and content

Our existing training modules are ready for you and your employees to use. To get them into your workspace you can have them re-branded as your own or use them as-is. We have outsourced Learning Management Systems should you need a hosting solution with advanced reporting and benefits.

Module 1 – Financial crime essentials

Financial crime essentials training aims to provide a foundational understanding of financial crime, its impact and strategies to prevent, detect and report it. The training is designed for individuals new to the field of financial crime prevention or those at risk of exposure to financial crime in their roles.

The training covers the specific types of financial crime in money laundering, terrorist activity, types of sanctions, global standards and threats to the operating environment.

The training equips individuals with the knowledge and skills needed to identify financial crime, identify how financial crime impacts countries and institutions, the way countries respond to financial crime and how it affects the operating environment.

Financial crime essentials topics

The financial crime essentials module spans the following topics:

- What is money laundering? How do institutions mitigate its threat?
- Terrorist activity – what is it and what is the impact on institutions?
- Sanctions – what are they and how do they impact our ability to trade globally?
- Global financial crime standards – how countries and institutions are impacted.
- Country-level financial crime response – the importance of the country risk assessment.
- How the financial crime risk threat is impacted by changes to the operating environment.

Module 2 – The role of the public sector

Financial crime is a complex issue that requires collaboration between various stakeholders. Government agencies, law enforcement and the justice departments play a critical role in combatting financial crime by enforcing laws and regulations, conducting investigations and prosecuting offenders. They depend heavily on financial institutions to remain effective in their roles.

The purpose of training on the role of the public sector in combatting financial crime is to provide an understanding of the legal and regulatory frameworks that govern financial crime prevention, as well as the roles and responsibilities of government agencies in this area.

This training helps individuals and organisations understand the regulatory landscape, the importance of compliance with regulations, as well as the potential consequences of non-compliance. It also provides practical guidance on how to work with government agencies such as by reporting suspicious activity and cooperating in investigations, thereby reducing the risk of financial crime, protecting the organisation's reputation and assets and promoting a culture of integrity and compliance.

The role of the public sector topics

Awareness of public sector stakeholders functioning, responsibilities and processes relating to financial crime risk and compliance are addressed in the following topics:

- The role of the government, regulators, agencies and authorities in collectively managing the threat of financial crime.
- The role of the regulators in combating financial crime. Prudential and market conduct regulation – what does this mean?
- The criminal justice system – how does this function in the fight against financial crime?
- The importance of the investigating authorities in preparing for financial crime prosecution.
- Understanding the financial crime related laws, regulations and guidance.
- The 2021 South Africa Mutual Evaluation Report – an overview of the key findings.

Module 3 – Introduction to financial crime risk

The introduction to financial crime risk aims to provide individuals and organisations with an understanding of financial crime risk and its potential impact. It covers the concept of a risk-based approach to managing financial crime and the practical side of conducting an organisational financial crime risk assessment, helping to develop strategies and controls to manage and mitigate financial crime risks on an ongoing basis.

By providing this training, organisations can reduce the risk of financial crime, protect their reputation and assets and promote a culture of integrity and compliance.

Introduction to financial crime risk topics

Introduction to the risk-based approach, risk assessments and establishing a risk and compliance programme / framework are covered in the below topics:

- What is a risk-based approach to financial crime? How does it help our organisation?
- Conducting a financial crime risk assessment – the who, what and how.
- Drafting and implementing a risk and compliance programme/framework.



Module 4 – Private sector – Governance of financial crime risk

Training on governance in managing financial crime risk and compliance aims to provide individuals and organisations with an understanding of the role of governance in managing financial crime risk and ensuring compliance.

The training covers the development of policies and procedures, the establishment of effective controls and the role of internal audit and monitoring. It equips individuals with the tools and knowledge needed to implement effective governance frameworks, reduce the risk of financial crime, protect the organisation's reputation and assets and promote a culture of integrity and compliance.

Private sector – Governance of financial crime risk topics

The module topics include an introduction to sound governance, responsibilities of the various role players and guidance on how to establish a fit-for-purpose governance infrastructure.

- Boards of Directors and Executive Management – what they should know and monitor in terms of their financial crime accountability.
- Who does what? Roles and responsibilities of the various lines of defence.
- Financial crime operating models – implementing a comprehensive enterprise-wide approach.
- Ensuring proper and sensible governance and reporting around financial crime.

Module 5 – Private sector - People management

Training on people or employee-related financial crime control measures aims to provide individuals and organisations with an understanding of the role of employees in preventing financial crime and equip them with the knowledge and skills needed to implement effective employee-related financial crime control measures.

The training covers awareness and education, employee screening and due diligence, the need for ongoing training on policies and procedures, reporting and investigation and sanctions, their responsibilities in terms of their roles and accountability.

By providing this training, organisations can reduce the risk of financial crime, protect their reputation and assets and promote a culture of integrity and compliance, while meeting regulatory requirements.

Private sector – People management topics

As a fundamental component to financial crime risk management, this module focuses on gearing up people in the organisation, ensuring they are trained, have clarity in their roles and are held accountable for appropriate execution of their duties and includes the following:

- Preparing your people (employees and other stakeholders) to safeguard your operating environment from financial crime.
- Ongoing financial crime training – preparing a tailored training programme for the enterprise.
- Contracting employee roles and responsibilities and holding employees accountable for financial crime risk.



Module 6 – Private sector – Financial crime process and procedure management

The purpose of providing training on financial crime processes and procedures is to help individuals and organisations to understand and prevent financial crimes such as money laundering, fraud, terrorist financing and other financial crimes. The training aims to educate individuals on how to identify suspicious activities, report them and prevent them from occurring.



The training on financial crime processes and procedures covers a wide range of topics, including the identification of money laundering and terrorist financing risks, customer due diligence and suspicious transaction reporting. It also provides guidance on how to comply with regulatory requirements, such as those set by the Financial Action Task Force (FATF) and other local regulatory bodies.

By providing training on financial crime processes and procedures, organisations can ensure that their employees are aware of the risks associated with financial crime and are equipped with the knowledge and skills to prevent and detect such activities. This can help to safeguard the organisation's reputation and avoid financial losses, as well as comply with regulatory requirements.

Private sector – Financial crime process and procedure management topics

The topics of Module 6 outlines how to identify the processes used to manage financial crime risk within the organisation and how to manage them through effective process design and measurement. They identify and discuss key aspects of each process area and are listed below:

- Identifying key processes to managing financial crime risk.
- Customer due diligence module 1 – the importance of screening.
- Customer due diligence module 2 – why is risk rating necessary?
- Customer due diligence module 3 – keeping it current.
- Customer due diligence module 4 – what is a higher risk customer?
- Customer due diligence module 5 – conducting enhanced due diligence.
- Customer due diligence module 6 – exiting the customer relationship.
- Transaction and activity monitoring module 1 – identifying the customer risk.
- Transaction and activity monitoring module 2 – conducting investigations.
- Transaction and activity monitoring module 3 – reporting to the authorities.
- Transaction and activity monitoring module 4 – manual or automated monitoring?
- Transaction and activity monitoring module 5 – red flags and case studies.
- Payments Screening – practical application.
- Records management – storing and retrieving information and documents.

Module 7 – Financial crime risk and compliance – The service provider role

Organisations should understand the importance of working with service providers who can assist in identifying and preventing financial crimes.

Financial crime service providers can help organisations to manage and mitigate financial crime risks by providing specialised expertise and tools to identify and prevent financial crime. These providers offer services such as fraud detection and prevention, transaction monitoring, due diligence on customers and vendors and compliance with regulatory requirements.

The training on the financial crime service provider role is designed to provide employees with an understanding of the different types of service providers available, the services they offer and how to evaluate their effectiveness. The training will also help organisations to identify areas where they may need additional support and how to develop effective relationships with service providers.

By providing training on the financial crime service providers role, organisations can ensure that their employees are aware of the benefits of working with these providers and are equipped with the knowledge and skills to evaluate and manage these relationships effectively. This can help to reduce the risk of financial crime, protect the organisation's reputation and ensure compliance with regulatory requirements.

Financial crime risk and compliance – The service provider role topics

Module 7 topics collectively assist the organisation identify their needs for external service providers, how to identify and procure them and understand how the service providers play a key role in managing organisational financial crime risk and compliance. See below.

- Who are the key financial crime industry service providers? What role do they play in the management of the financial crime threat?
- How can technology assist government and regulated institutions in safeguarding their operating environment?
- Identifying key organisational stakeholders in the financial crime risk procurement process.
- Understanding the organisational impact of financial crime technology and services.

Module 8 – Specialist financial crime themes

Training on new and emerging financial crime threats, developments and trends is crucial for individuals and organisations to stay ahead of the latest techniques and strategies used by criminals to commit financial crimes.

It helps increase awareness, keep up with new technologies, understand regulatory changes, enhance prevention and detection and maintain a culture of compliance.

Ongoing training is essential for preventing or mitigating financial losses, protecting reputations and ensuring compliance with regulatory requirements.

Specialist financial crime theme topics

Various short courses on new emerging and key risk areas for organisations and the roles of the lines of defence in managing these risks.

- Trade-Based Money Laundering – best practices.
- Digital identity – customer onboarding considerations.
- Crypto currency and Crypto exchanges.
- Fraud risk assessments.
- Effective risk and compliance management – the purpose and structure of a Risk Management and Compliance Programme
- Global financial crime standards:
 - the role of the Financial Action Task Force,
 - the role of the Basel Committee on Banking Supervision in setting banking financial crime standards and
 - the role of the IAIS in setting insurance financial crime standards.
- Global and financial sanctions:
 - the purpose of sanctions and how do they affect institutions,
 - the various types of sanctions and how are they managed and
 - how to identify sanctioned countries, individuals and entities.
- Terrorist activity:
 - the purpose of terrorism and what drives terrorist activity,
 - identifying terrorist groups and activity and
 - red flags and case studies.

Module 9 – Board and Executive financial crime training

The purpose of training for the Board and Executive management in their financial crime risk and compliance roles is to ensure that they have a clear understanding of the organisation's financial crime risks and compliance obligations. This training is essential to ensure that the Board and Executive management are fully informed and able to make informed decisions regarding financial crime risk and compliance.

The training for the Board and Executive management typically covers a range of topics, including the identification of financial crime risks, regulatory requirements, best practices for compliance and the role of the Board and Executive management in managing financial crime risks.

The training is designed to equip the Board and Executive management with the knowledge and skills to:

- Understand the organisation's financial crime risks and compliance obligations.
- Develop and implement appropriate policies and procedures to manage financial crime risks.
- Monitor and assess the effectiveness of the organisation's financial crime risk management and compliance programmes.
- Ensure that the organisation has adequate resources and support to manage financial crime risks.
- Respond appropriately to incidents of financial crime and manage any resulting reputational risks.

By providing training for the Board and Executive management, organisations can ensure that they have the necessary skills and knowledge to effectively manage financial crime risks and compliance obligations. This can help to protect the organisation's reputation, reduce financial losses and ensure compliance with regulatory requirements.

Board and Executive financial crime training topics

Board and Executive financial crime risk and compliance training focuses on a number of areas including:

- Global, regional and local standards.
- Local regulatory obligations.
- Governance.
- Oversight.

Developing topics

At FCRMC we are acutely aware that financial crime impacts the entire organisation and its operating model. The need to develop financial crime training fit for consumption across an organisation's operations requires that training continuously evolves and needs to adjust to changes. This requires the introduction of new topics and enhancements and updates to existing material.

We have identified technology and data as key focus areas for future development. We have included an introduction to these topics to whet the appetite for future releases.



Technology

The purpose of training on the usage of financial crime technology is to equip individuals with the knowledge and skills to effectively use technology to prevent, detect and respond to financial crime. Financial crime technology can include software and tools that enable organisations to identify suspicious activities, monitor transactions and manage compliance obligations.

The training on financial crime technology typically covers a range of topics, including the use of specific software and tools, data analytics, machine learning and artificial intelligence. It is designed to provide individuals with the skills and knowledge to:

- Effectively use financial crime technology to prevent, detect and respond to financial crime.
- Understand the capabilities and limitations of financial crime technology.
- Interpret and analyse data generated by financial crime technology.
- Develop and implement appropriate governance, policies and procedures for the use of financial crime technology.
- Ensure that financial crime technology is being used in a manner that is consistent with regulatory requirements.

By providing training on the usage of financial crime technology, organisations can ensure that their employees are equipped with the necessary skills and knowledge to effectively use technology to prevent and detect financial crime. This can help to reduce the risk of financial loss, protect the organisation's reputation and ensure compliance with regulatory requirements.

Some areas that we are considering include:

- Compliance officers testing of systems.
- How to tune your system.
- Governance over systems management and maintenance.

Data

The purpose of data-related training for managing financial crime risk and compliance is to equip individuals with the knowledge and skills to effectively use data to prevent, detect and respond to financial crime. Data plays a critical role in identifying patterns and trends that may indicate financial crime and effective use of data can help organisations to identify suspicious activities and prevent financial crime.

The training on data-related topics typically covers a range of topics, including data collection, management, analysis and reporting. It is designed to provide individuals with the skills and knowledge to:

- Understand the types of data that may be used to identify and prevent financial crime.
- Collect and manage data in a manner that is consistent with regulatory requirements.
- Analyse data to identify patterns and trends that may indicate financial crime.
- Develop and implement appropriate policies and procedures for the use of data in financial crime risk management and compliance.
- Ensure that data is being used in a manner that is consistent with regulatory requirements.

By providing training on data-related topics for managing financial crime risk and compliance, organisations can ensure that their employees are equipped with the necessary skills and knowledge to effectively use data to prevent, detect and respond to financial crime.



Fraud risk management

Training on fraud risk management related topics being develop include topics such as:

- **Establishing fraud risk management function:**
An outline on what is required to set up a fraud risk management function including developing strategies, plans, methodologies, controls and training and communication.
- **Fraud Awareness and Prevention Training:**
An introduction to fraud risk management and strategies for preventing fraud.
- **Fraud Risk Assessment:**
Techniques for assessing the level of fraud risk within an organization, including identifying potential fraud schemes and vulnerabilities.
- **Fraud Detection and Investigation:**
Processes and tools for detecting and investigating potential instances of fraud, including forensic accounting techniques and interviewing skills.
- **Prevention Strategies and Internal Controls:**
Strategies for implementing effective internal controls to mitigate fraud risk and ensure compliance with policies and regulations.
- **Ethical Decision-Making:**
Guidance on how to make ethical decisions and uphold ethical standards when faced with fraud risks.
- **Vendor and Third-Party Fraud Risk Management:**
Best practices for managing the risk of fraud posed by vendors and other third parties, including due diligence and contract management.

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